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| **Reclamation no.** | *(will be added by SeiCom)* |
| **Object address** |  |
| **Project name** |  |
| **Order no.** |  |
| **Position no.** |  |
| **The date the problem occurred** |  |
| **Claim reason (glass, profile, fitting etc.) and description** |  |
| **Expectation/proposal for the solution** |  |
| **Photos**  *Can also be attached to e-mail as separate files.*  NB! Both general and more detailed photos of the windows/doors must be taken from different angles and with different lighting.  In case of mechanical defects, photos must be taken before installation (if possible, take the photos while products are on the pallet). Otherwise, it is not possible to determine whether the defect occurred during installation, transport or production. |  |

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| **Name of reclamation form presenter** |  |
| **Phone number of reclamation form presenter** |  |
| **Date of presenting the reclamation form** |  |

Please send the completed complaint form to the e-mail address: [paigaldus@seicom.ee](mailto:paigaldus@seicom.ee)